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| <b>Job Title:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Group Leader                                        | <b>Job Category:</b>    | Permanent; Dependent on continued funding                                                                   |
| <b>Department/Group:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Direct Service Delivery                             | <b>Job Code/ Req#:</b>  | GL                                                                                                          |
| <b>Location:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Calgary and area                                    | <b>Travel Required:</b> | Daily driving required, some/most out of the city. Class 4: Must be able to drive company van and/or truck. |
| <b>Level/Salary Range:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Dependent on Experience, starting at 50,000.00/year | <b>Position Type:</b>   | Full Time                                                                                                   |
| <b>HR Contact:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Ed Quiring                                          | <b>Posting Expires:</b> | Until Suitable applicant                                                                                    |
| <b>EMAIL:</b><br><a href="mailto:ed@venturers.ca">ed@venturers.ca</a><br>Subject Line: Group Leader Position                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                     |                         |                                                                                                             |
| <b>MAIL:</b><br>The Venturers Society<br>c/o Fish Creek Provincial Park<br>Box 2780<br>Calgary, AB T2P 2M7                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                     |                         |                                                                                                             |
| <b>Job Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                     |                         |                                                                                                             |
| <p><b>ROLE AND RESPONSIBILITIES</b></p> <p>The Group Leader (GL) position is a dynamic one. Activities on any given day may range from individual attention to participant needs (may be both during and, exceptionally, after program hours), organizing the day, working as part of the group, dealing with group dynamics, liaising with other Venturers staff and Host Site Contacts, completing required paperwork, and transportation.</p> <p><b>QUALIFICATIONS AND EDUCATION REQUIREMENTS</b></p> <p>Education: Relevant Diploma or Undergraduate degree or, at the approval of the Management Committee, appropriate equivalent experience; minimum 3 years working with adults with developmental disabilities. Must have current ability to drive a van with Class 4 Drivers License and work with the Vulnerable Sector (Vulnerable Sector Verification required done no more than last 3 months).</p> <p><b>PREFERRED SKILLS</b></p> <p>Skills and characteristics required by the GL include: leadership, management, team player attitude, verbal/written and positive communication skills, empathy, patience and active listening. In addition, the following are essential: woodworking/construction/landscaping/janitorial skills, outdoor recreational interests, and the physical ability required in performing these activities.</p> <p><b>ADDITIONAL NOTES</b></p> <p>Replacing retiring staff, dates flexible</p> |                                                     |                         |                                                                                                             |
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